

NL SUPPORT/Quality of Care NL

Patient Partner Travel Award Policy

1. Introduction

A mandate of NL SUPPORT and Quality of Care NL (QCNL) is to foster an atmosphere of learning, capacity development and sustainability within patient-oriented research. We also recognize that supporting our patient partners to attend conferences is an alternate form of appreciation, as outlined in our [Patient Partner Appreciation Guidelines](#). To reflect this, NL SUPPORT/Quality of Care NL has included within its budget funding to support:

- Travel for patient partners working with NL SUPPORT or QCNL, for knowledge mobilization purposes. Applications by patient partners working on projects not directly associated with NL SUPPORT or QCNL may be considered on a case-by-case basis.

The process for accessing this funding and the policy for approving funding for travel is outlined below. If you are unsure if your application would qualify, please reach out to the NL SUPPORT Training and Capacity Development Lead, Chelsey McPhee (chelsey.mcphee@mun.ca).

2. Travel for patient partners for knowledge mobilization purposes

Any patient partner working on NL SUPPORT/QCNL projects is entitled to apply for funds to cover travel to attend conferences or seminars as a presenter or delegate. Patient partners should also explore other funding opportunities. Please reach out to the NL SUPPORT Training and Capacity Development Lead and/or project lead, where appropriate, to discuss alternative sources of funding if you are unaware of any. Please note all travel must follow [Memorial's travel policies](#).

Apart from exceptional circumstances:

- Patient partners may only apply for this travel award once per fiscal year (April 1st – March 30th)
- Funding will only be made available for one patient partner for each specific conference or seminar

Each application will be reviewed for its relevance to the priorities of NL SUPPORT/QCNL and benefit to the patient partner applying.

Interested patient partners must fill out the relevant sections in the attached application form. Applications must be forwarded to the Director of NL SUPPORT, Catherine Street (cstreet@mun.ca), a minimum of 4 weeks before the travel. Earlier applications would be appreciated. The applications will be presented to the NL SUPPORT/QCNL Executive Committee for discussion.

A decision will be made within 3 weeks of receipt of the application. The applicant must then complete the required Memorial travel request forms prior to booking travel or paying conference fees. More information about this process will be sent via email to successful applicants.