

Application Package Checklist		
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Part 1: Project Team

Principal Applicant	The Principal Applicant is the person leading and ultimately responsible for the activities/outputs supported by this fund. Please include the Principal Applicant's job title and email address. Please refer to the Eligibility section on Pages 1 and 2 for more information.
Project Team	Please list the names, job titles (where relevant), and roles of any additional members of the project team. It is expected that projects will be conducted by multi-disciplinary teams in collaboration with relevant knowledge users. Roles may include (but are not limited to): • Co-Applicant (please include email address) • Collaborator (please indicate the areas that they will be collaborating on) • Knowledge user (please indicate the lived/work experience that they bring to the team) • Patient/Public Partner/person with relevant lived/living experience • Research/evaluation assistant • Other roles as appropriate

Part 2: Proposal

Applicants must provide a **plain language proposal (2 pages maximum)**, letter size, single-spaced, Arial, 12-point font, 1-inch margins). **Please make sure that a member of the public can read and understand this proposal.** For information about how to write in plain language, please contact our team at funding@nlsupport.ca. The proposal should include the following sections:

Title	Please include a descriptive title for the proposed activity(ies). For applications supporting Graduate Student thesis knowledge mobilization, please indicate the thesis project title. Please indicate whether the activities/outputs supported by this fund are resulting from a research (the intent is generalizable knowledge) or evaluation (evaluates an existing or emerging program for assessment, management, or improvement purposes) project.
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