

How to Apply

Please submit your application package in an electronic format to Georgia Skardasi (funding@nlsupport.ca). We will send an email acknowledging receipt of your complete application within five business days following the competition deadline. If you do not receive this email, please contact Shanna Goobie (sgoobie@mun.ca).

Applications must be received by 5:00 p.m. Newfoundland Time on October 14, 2026.

Applications must be approved by the applicant's faculty/school prior to submission. Memorial University applicants should contact their academic departments regarding internal deadlines. If you do not know who to contact in your faculty/school, please contact the team for advice. Please ensure you contact your faculty/school for approval well in advance of the submission deadline. Applications that have not been approved by your faculty/school, are late or incomplete will not be accepted. You may be required to submit your application through the [Researcher Portal](#) to obtain faculty approval. Please reach out to your [Grants Facilitator & Research Officers](#) for more information.

Application Package Checklist		
	Section	Item
☐	Part 1: Applicant Information Form Page 6	Completed applicant information form with supervisor's signature
☐	Part 2: Table of Available Funding Page 7	Details of any additional funding you may hold or is available to you, including amount of funding, source of funding, and date funding expires.
☐	To be attached	Curriculum vitae (education, employment, published papers/abstracts, honors/awards)
☐	To be attached	A copy of all undergraduate and graduate university transcripts (unofficial transcripts are acceptable)
☐	To be attached	Letters of reference from two individuals familiar with the applicant's research experience/potential (these must be included in the application package and/or electronically forwarded directly to the email address listed above). A letter of reference template is available on the Graduate Student Traineeship webpage . Supervisors are not required to provide a reference letter, but a supervisor letter is considered an asset.
☐	To be attached	Curriculum vitae of the applicant's supervisor. If the applicant's supervisor has previously been named on an NL SUPPORT/Quality of Care NL (previously TPMI) Educational Funding Application, no CV is required. Please indicate if this is the case in your submission email.

continued on next page

Application Package Checklist continued		
☐	Part 3: Faculty Approval Form	Signed department/faculty approval form (page 9 of this package). If the applicant's department/faculty has its own approval form, you may submit that form instead.
☐	To be attached	Description of thesis project and training program (letter size, single-spaced, Arial, 12-point font, 1-inch margins). Please write your project information in plain language as members of the NL SUPPORT/Quality of Care NL Patient and Public Advisory Council will be reviewing this material. For information about how to write in plain language, please contact our team at funding@nlsupport.ca. Please include the following headings: 1. Project Title and Description (4 pages maximum). Must include the following subheadings: a. Patient/Public Identified Priorities Please outline how your project addresses patient/public identified priorities. b. Patient/Public Impacts Please outline the projected patient/public impacts of your project. c. Patient/Public Engagement Plan Please outline how you intend to engage patients/the public as partners in your research process/on your research team. d. Knowledge Mobilization Plan Please outline how you intend to engage knowledge users throughout your research process. 2. Considerations for Inclusion, Diversity and Equity and Sex- and Gender-Based Analysis Plus (IDE/SGBA+). For example, how will you remove barriers to the recruitment and full participation of individuals from underserved groups in your research project? For more information about IDE/SGBA+ in research, please visit our Inclusion, Diversity, Equity, and Accessibility (IDEA) toolkit and CIHR's Equity, Diversity and Inclusion in the Research System and Gender-Based Analysis Plus (GBA+). 3. Training Program and Career Goals (1 page maximum) 4. Research Involving Indigenous Groups (if applicable) Please indicate if community approval has been obtained and provide any relevant details, including Evidence of Community Engagement, on an additional page. See Memorial's Policy on Research Involving Indigenous Groups for more information.
☐	Self-Identification Questionnaire	An optional self-identification questionnaire is accessible via a link on page 10 of this package.